

# **The Cyarah Vince Foundation**

## **Quarterly Board Members Meeting Minutes**

### **Meeting Date and Time**

**Date of Meeting:** November 14, 2023

**Time of Meeting:** 8:00 pm

### **Meeting Location**

Location of Meeting: Telephonic

### **Meeting Attendees**

Present at Meeting: Tamara Vince, Katherine Hendry, Christina Blankenship, Vincent Murray, Cortney Huge

The regular meeting of the Board Members of The Cyarah Vince Foundation was called to order telephonically by Tamara Vince at 0800 PM on November 14, 2023.

### **I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

### **II. Review of Previous Minutes**

The minutes of the previous meeting were reviewed and approved.

### **III. Consideration of Open Issues**

#### 1. PNC Bank Account

MURRAY

MURRAY has opened an account for the foundation at PNC bank in Ohio.

MURRAY has opened up an account for the Foundation at PNC Bank in Ohio. He will follow up with an appointment to discuss merchant service options.

VINCE, as the other signer on the account, will go to a PNC branch in Virginia to be added to the signature card.

2. Verification of Board Members  
**HUGE**

The members of the board have unanimously agreed that no new board members will be added at this time. The board will consist of 5 members, 1 president, 1 treasurer, 1 secretary, and 2 voting officers, all previously appointed.

3. 2024 Domestic Violence Fundraiser  
**HENDRY**

The board members unanimously agreed that April 6th, 2023, will be the date of the next annual Domestic Violence Fundraiser.

The target time will be from 5 pm - 10 pm.

Board Members will reach out to local venues for pricing and availability.

Committee meeting for the fundraiser is scheduled for November 27th, 2023, at 830 pm. MURRAY suggested getting local companies to sponsor the event via large donations. Event T-shirts, ticket prices, food and drinks were discussed. No final decisions made yet.

#### **IV. Consideration of New Business**

1. Creation of a committee for the 3<sup>rd</sup> Annual Domestic Violence Awareness Benefit  
**VINCE**

A committee should be created for the 3<sup>rd</sup> Annual Domestic Violence Awareness Benefit. A meeting to discuss the creation of the committee will be held on November 27, 2023 at 0830 PM.

#### **V. Agenda and Time of Next Meeting**

The next quarterly meeting will be held telephonically at 0800 PM on January 08, 2024. A committee meeting to discuss the 3<sup>rd</sup> Annual Domestic Violence Awareness Benefit will be held on November 27, 2023 at 0830 PM.

The agenda for the next quarterly meeting is as follows:

Provide updates on the Domestic Violence Awareness Benefit

Creation of committees

Fundraising ideas

Merchant Services

Selection of charities /organizations to receive nations from the Cyarah Vince Foundation

The meeting was adjourned at 2141 PM by Tamara Vince.

Minutes submitted by: Katherine Hendry

Minutes approved by: Vincent Murray *Vincent R Murray*